



To do as early as possible.

Discuss with your partner and/or family what you would like to do yourself and thoroughly consider whether you really have the time and ability to do so – think about your time schedule and the quality of the removal. Start with an estimate of the time you would need to invest to complete all planned activities.

Fix a binding date for moving.

Apply for some days off for the time scheduled for moving.

Conclude the contract with a qualified removal company.

Draw up a scheme indicating where your furniture will be located at your new home and review whether all your furniture fits in your new home or whether you need to get rid of some pieces; or whether you even have to buy additional pieces of furniture.

Clarify for your old and new premises what should be done with built-in or fitted pieces of furniture as fully-fitted kitchens, fitted cupboards or satellite dishes. Which items do you want to leave in your old home or take over in your new home?

Think about the accessibility of the loading and unloading places, and check with your removal company whether special reservations are required. You should also clarify with the property/house management whether an existing internal lift can be used and whether there are limitations with respect to furniture being moved over the staircase. If this should be the case the use of an external lift must be planned in time.

Make appointments with workers (tiler, carpenter, etc.) and let them confirm these appointments later on! You should also consider potential delays and provide for some buffer time when making appointments.

Talk to your children about the coming removal in due time. Let your children participate in your planning activities. It is important that your children understand the reason for your move and why they have to leave the familiar neighbourhood. Explain the moving process to let your child know what is going to happen over the next few weeks. Help little children to learn the new address by heart and make them write it down.

There are certainly people who would like to say farewell to you and your family. A farewell party is the right opportunity to do so – but please don't choose the last week before the removal for a party. And don't forget about your children who almost always lose their old friends and relations when a family moves to another place. A children's party will make it easier to say goodbye.

In case you organise and carry out your removal yourself, let your friends and relatives know about the actual dates well in advance and also let them confirm that they will be actually there on the relevant dates.



Check list : How do I organise it?

To do as early as possible... :

Plan with your partner (if applicable) what you want to do yourself.

Fix a binding date for moving.

Apply for some days off for the time scheduled for moving.

Conclude the contract with a qualified removal company.

Draw up a scheme indicating where your stuff/furniture should be moved to in your new home.

Which items of furniture do you want to leave in your old home or take over in your new home?

How can the loading and unloading points be accessed?

Apply for the blocking of parking space for the removal lorries in time.

Is the use of a external lift required?

Make appointments with workers (tiler, carpenter, etc.) and let them confirm the appointments later on!

Talk to your children about the coming removal in due time.

Arrange for a farewell party for children and adults.

When moving on your own – let your helpers confirm their readiness well in advance.